

**Ingham Township Fire Department
Officers Meeting Minutes**

Date: 11/18/2018

Meeting was called to order by: Chief Speck at 6:32pm.

Roll:

Present: Scott Speck, Matt Valley, Corey Barrett, Matt Holmer, Justin Kidd,
Scott May

Absent: Mike Yanz

ITFD Personnel Present: Brad Rockwell

Visitors Present: Vern Elliott

Acceptance of Minutes: C. Barrett made a motion which was seconded by M. Valley to accept 10/14/2018 meeting minutes as submitted. All in favor, motion passed.

Public Concerns: None

Old Business:

Mason Light Parade

- Set up a time to decorate on Friday after Thanksgiving.

Flagpole lights

- No second bid yet.
- C. Barrett to set up another bid.

Christmas Party

- December 8th
- Meet and Greet starts at 5:00 followed by dinner at 6:00.
- The officers will be in charge of cooking dinner.
- December 5th meeting we will clean and set up for the party.

School Update

- Sheriff's Office and Homeland Security got a hold of Chief...will do a walk through.

New Business:

New Firefighter(s)

- Will not be on 1st out if there are a sufficient number of trained firefighters to fill the truck.
- Will not assist with Mutual Aid.
- Will not be allowed to use lights/sirens for responding to the station until advised otherwise.
- Will be allowed to go on Medical Runs for the purpose of writing reports.

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The front seat passenger in each truck needs to be the one operating the lights/siren so that the driver is not distracted while driving.

Truck – Sign-Ins

- Sign-in sheets MUST be completed EVERY TIME trucks return to the station.
- Open hood
- Check fluids
- Fill fluids if needed
- Walk around truck
- Etc...

Dollar General

- They are doing a toy drive.
- Their corporate office requires them to work with a local Fire Department to help with the distribution of the collected toys.
- We will be helping them out. More info to follow.

Hazmat

- S. Speck has been appointed as the County Coordinator.
- C. Barrett & A. Speck will be joining.
- This will be Operations Level only and will provide Tech. Support.

337

- Manual hubs...it does not go into 4WD automatically.
- The 4WD knob will still have to be set in the proper position before turning hubs.

Budget Amendments:

- Remove \$1,360.00 from 201-890-999 Contingency.
- Add \$360.00 to 206-336-803 Membership Dues.
- Add \$1,000.00 to Total Maintaining Equipment.

C. Barrett made a motion which was seconded by J. Kidd for approval of these amendments.

Roll: Ayes: M. Valley, C. Barrett, M. Holmer, J. Kidd, S. May
Nays: None
Absent: M. Yanz

Expenses: None

Submission of Bills:

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C. Barrett made a motion which was seconded by J. Kidd for approval of this month's bills as submitted.

Roll: Ayes: M. Valley, C. Barrett, M. Holmer, J. Kidd, S. May
Nays: None
Absent: M. Yanz

Reports:

Chief

- Everyone is working well together...keep it up.
- Staying current on NFR's Reports.

Lt. – Barrett

- Cascade System is up and running.
- Only trained personnel will be allowed to operate it.

Lt. – Kidd

- 2 ½" on 333 is now on a cross lay.
- Rotators have been fixed.
- Nozzle on 331 has been fixed.
- 331 now has a high-rise pack.

M. Holmer motioned that the meeting be adjourned and it was seconded by C. Barrett.

All in favor.

Meeting was adjourned at 7:11 pm.