

**Ingham Township Fire Department  
Officers Meeting Minutes**

**Date:** 11/19/2017

Meeting was called to order by: Chief Speck at 6:42pm.

**Roll:**

Present: Scott Speck, Mike Yanz, Matt Valley, Scott May

Absent: None

ITFD Personnel Present: Brad Rockwell

Visitors Present: Vern Elliott

**Acceptance of Minutes:** M. Yanz made a motion which was seconded by M. Valley to accept 10/15/2017 meeting minutes as submitted. All in favor, motion passed.

**Public Concerns:**

Need to watch language within the department.

**Old Business:** None

**New Business:**

334

- Pull the skid unit out.
- Will be able to use for hauling hose and other equipment.

Officer Classes

- 6 possibly interested in attending.

New Gas Monitors

- To be put in Rescue 37 and Engine 331.

New brush Truck

- Truck has arrived.
- Total expense so far is \$1.
- This will be 336.
- Need to go to J.P. Signs to be re-lettered.
- There is a soft spot on the driver's side floor that may need fixing.
- Radio will be taken out of the Jeep for this truck.

Applications

- We will start reviewing in the 1<sup>st</sup> week of December and setting up interviews.

Station Cleaning

- 2 members will be scheduled to keep station clean each month.
- Members that are on Stand-By should also be helping.

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### Brown Rd Incident

- Not sure if clean-up is complete yet.
- D.E.Q. has billed home owner.

### Santa in town

- Santa will be in Dansville again this year.
- Date/Time TBD.
- ITFD will be involved with truck on display.

### Shop w/ a Hero

- Waiting to hear back.
- They are waiting on their funding.

Kelly H. has been billed for class reimbursement.

### Christmas Dinner

- December 2<sup>nd</sup>
- National Honors Society will be decorating for our dinner.
- Vern Elliott agreed to hand our recognition awards.

### Radio/Cord repairs

- Order 10 new cords
- Approve up to \$650. (line item Maintenance 206-336-930.4 Radio)

ITFD entrance will have a new code programmed into the door handle.

### Mike Yanz

- It will be brought to the Township tomorrow to assign as Assistant Chief.
- Helmet numbers will be adjusted.

### Narcan

- Getting double dose to put in our boxes.
- Getting new template for gathering information.
- Refresher training to be scheduled.

### Medical Runs

- If no medically trained personnel show up, a medical licensed truck (Rescue 37 or 334) cannot be taken.
- Take a non-medical truck that you are trained to drive.
- Tri-County has agreed to come out and go over how to complete the Medical Reports.

S. Speck and M. Yanz have both visited Spartan Motors. Getting ideas for new truck.

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New Policies

- Mayday
- AVI/MCI (Active Violence Incident/Mass Casualty Incident)
- These will be presented to the Township.

S. Speck made a motion which was seconded by S. May for approval of these new policies.

All in favor.

Additional gear/accessories needed

- Nomax's hoods, gloves, badges, helmets/shields, uniform updates, turn-out gear, etc...
- Hangers – gear upstairs needs organizing.
- Approve up to \$8,000.00 (Equipment 206-336-971 Gear)

ITFD as a Training Facility

- Need to set up a projector since TV's aren't big enough.

Staging needs to be used by ALL personnel.

Work on enforcing SOP's.

**Budget Amendments** – None

**Expenses:**

Approve up to \$2,500 for sending personnel to Officer Classes.

Approve up to \$650.00 for Radio Cords/Radio Repairs.

Approve up to \$8,000.00 for additional gear/accessories.

M. Valley made a motion which was seconded by M. Yanz for approval of these expenses.

Roll: Ayes: M. Yanz, M. Valley, S. May

Nays: None

Absent: None

**Submission of Bills:**

M. Valley made a motion which was seconded by M. Yanz for approval of this month's bills as submitted along with...

Active 911 Subscription for \$368.39

Ingham Township (IT Right – Firewall) \$437.50

Roll: Ayes: M. Yanz, M. Valley, S. May

Nays: None

Absent: None

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M. Valley motioned that the meeting be adjourned and it was seconded by S. May.  
All in favor.  
Meeting was adjourned at 7:55 pm.