

**Ingham Township Fire Department
Officers Meeting Minutes**

Date: 3/19/2018

Meeting was called to order by: Chief Speck at 6:05pm.

Roll:

Present: Scott Speck, Matt Valley, Mike Yanz

Absent: Scott May

ITFD Personnel Present: Brad Rockwell

Visitors Present: Vern Elliott, Holly Speck

Acceptance of Minutes: M. Valley made a motion which was seconded by M. Yanz to accept 02/18/18 meeting minutes as submitted. All in favor, motion passed.

Public Concerns: None

Old Business:

Some personnel's CPR cards either have or expire soon. Mike Yanz is in process of printing/emailing the new cards to personnel.

Target Solutions – There are some February assignments outstanding. SOP is vague on weather the past due date is the first day late or thirty days after the due date. Fire Department will consider late assignments and remove helmets when the assignment is thirty days late past the actual due date. The SOP will be review and changed to eliminate the vague wording.

We have some personnel that have not made very many, if any, runs since the first of the year. The fire chief will be discussing with the individuals.

Enbridge grants – Chief will be in contact with Enbridge.

New Engine

- Still working with Spartan

New Business:

Hoods received were different than what was ordered. Chief Speck took responsibility as it was partially his fault and partially the vendors fault.

There have been several complaints of personnel driving too fast when toned out. Chief Speck will discuss this with personnel and explain policy.

Training Wednesday 3/21 – Justin will be teaching Ladders. Discuss how trucks should look when they come back to station.

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Need a new light above fire station entrance door. Keypad on lock cannot be seen at night.

Budget Amendments – \$132.70 from Contingency Fund to Fire Extinguisher Testing.

- Mike Yanz made a motion that was seconded by Matt Valley to approve budget amendments.
 - Roll: Ayes: S. Speck, M. Valley, M Yanz
Nays: None

Expenses: one

Submission of Bills:

M. Yanz made a motion which was seconded by M. Valley for approval of this month's bills as submitted with the addition of \$18.69 for air hose coupling to fix air compressor & \$ 146.41 to reimb Scott Speck for expenses during class in MD.

Roll: Ayes: S. Speck, M. Valley, M Yanz
Nays: None

S. Speck motioned that the meeting be adjourned and it was seconded by M. Valley.
All in favor.
Meeting was adjourned at 6:24pm.