

**Ingham Township Fire Department  
Officers Meeting Minutes**

**Date: 02/18/2018**

Meeting was called to order by: Chief Speck at 6:32pm.

**Roll:**

Present: Scott Speck, Mike Yanz, Matt Valley, Scott May

Absent: None

ITFD Personnel Present: Brad Rockwell

Visitors Present: Vern Elliott

**Acceptance of Minutes:** M. Valley made a motion which was seconded by S. Speck to accept 01/14/2018 meeting minutes as submitted. All in favor, motion passed.

**Public Concerns: None**

**Old Business:**

Nomax hoods are not in yet.

Extinguishers:

- Waiting on hydro testing on some.
- Replaced 1.

Badges:

- New Badges are in.
- Still have the small ones. Going to offer them to membership for purchase 1 more time before returning them.

New AED Pads are here and need to be put in service.

Paperwork has been submitted to Sparrow for the new hire physicals.

Target Solutions:

- Everyone is caught up except for 2 individuals that are on leave.

Monthly Run Sheets have been updated with some changes.

Enbridge Grant options:

- 5" x 5" x 5" Manifold
- New SCBA Bottles (we will work on this option)

New Fire Engine

- M. Yanz and S. Speck spent time together to go over options.
- They will look into getting additional quotes.

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Microsoft Office:

- \$99.00 yearly renewal fee for up to 5 computers.

### **New Business:**

Got check from Chesley's barn fire. (M-36/Meridian Rd)

We had 1 Fire Fighter resign since our last meeting.

Discuss billing with the Township

- Non-resident PI's and Fires

Ice Rescue Kits:

- ResQ Disc - \$120.00 each
- 1 for Rescue37
- 1 for 336

Fire Extinguisher Brackets for trucks

- \$32.50 each
- Need to get 6 of them

Health and Safety Office Class

- Alex Speck to attend this class in Eaton County since he will be unavailable for the one in Ingham County
- \$25.00 fee

Staff and Command Class (Maryland)

- Scott Speck will be attending this class
- The Ingham County Chiefs Association will be covering \$1,500.00 toward this class
- Up to \$700.00 will need to be approved for additional expenses (travel, food, etc...)

Training Payment Request Form

- This form will need to be filled out by personnel and then get approved prior to signing up and attending classes.

New application:

- Mathew Valley
- Interview will be set up

**Budget Amendments: None**

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**Expenses:**

- Microsoft Office Renewal - \$99 per year to update up to 5 computer.
- Ice Rescue Kits (ResQ Disc) – 2 kits at \$120 each. (\$240.00)
- Fire Extinguisher Brackets – 6 at \$32.50 each. (\$195.00)
- Health and Safety Officer Class (Eaton County) - \$25.00.
- Staff & Command Class – up to \$700.00 for additional expenses.

M. Yanz made a motion that was seconded by M. Valley for approval of the above expenses/purchases.

Roll: Ayes: M. Yanz, M. Valley, S. May  
Nays: None  
Absent: None

**Submission of Bills:**

M. Valley made a motion which was seconded by M. Yanz for approval of this month's bills as submitted along with these additional bills...

- \$200.00 – J P Signs (Brush Truck lettering)
- \$407.70 – AED Superstore (Pads)
- \$40.80 – Tri-County Emergency Medical Control Authority (Reports/Refusals)
- \$1,102.44 – First Due (Badges)

Roll: Ayes: M. Yanz, M. Valley, S. May  
Nays: None  
Absent: None

M. Yanz motioned that the meeting be adjourned and it was seconded by M. Valley.  
All in favor.  
Meeting was adjourned at 7:24pm.