

Township of Ingham

Regular Meeting of the Board of Trustees

Monday, December 21, 2020 7.p.m.

Members Present: Clerk LaGrow, Treasurer Speck, Trustee Braman, Trustee Harns

Members Absent: Vern Elliott

Call to order: The meeting was called to order by Clerk LaGrow at 7:00 p.m. and followed by the Pledge of Allegiance.

Retire Supervisor:

As of November 20,2020, Vern Elliott's Term as Supervisor expired and he has officially retired from his many rolls that he has served over the past several decades for Ingham Township. His dedication and service to Ingham Township is appreciated and we wish him well in the next adventures of life.

Swearing in:

It is on this day, Monday December 21, 2020, re-elected Board of Trustee Members, Clerk- Kathy LaGrow, Treasurer- Holly Speck, Trustee- Barb Braman, Trustee- David Harns and newly elected Supervisor Bruce Harris are hereby sworn in.

Minutes of Prior Meeting:

LaGrow motions and second by Harns, to accept minutes as written for November 16,2020 Regular Meeting of Trustees. All in favor: motion carries

Citizens Comments/ concerns: Citizen Freer Park correspondence- suggestion for future use

REPORTS:

Fire Chief Motion by Harns, second by Braman to halt fire department meetings until the current Executive Order of Indoor Gatherings expires. All in favor, motion carries

Freer Park At the request of LaGrow, the opening of bids for park lawn maintenance to be delivered to Clerk by February 1,2021 for review at the February Regular Meeting of Trustees.

Freer Park Sign is currently under construction.

Motion by Harns, second by Braman to create a park ordinance and post signs which will site the park to be open for use from dawn to dusk and at one's own risk. The park path and parking area will not be plowed nor salted/maintained but will remain open to the general public for use throughout the whole year allowing those who want to use the space by walking to the park when the drive is not accessible the option. Furthermore, the motion is to purchase signs for the park to indicate the use/liability/rules/hours of the park.

Roll: Ayes: Harns, Braman, Harris, LaGrow, Speck Nays: None Abstain: None Absent: None
Motion carries

- Sheriff** via email: Officer Manuel is the newly assigned officer for Ingham Township.
- Supervisor** Supervisor will be holding office hours from 6-7 pm on Wednesday nights at the Township Office in addition he will be attending fire department meetings and is looking forward to serving Ingham Township.
- Treasurer** Tax payments can be mailed, dropped in the box outside office door or made at Independent Bank, in Mason Mi.
- Zoning Admin** 14 Building permits were issued in 2020. It has been brought to attention that the State has been issuing permits that have not first been authorized through the Township. An ordinance is being created to present to the Planning Board in January to remedy this concern.

OLD BUSINESS:

APEX has requested a special use permit for the purpose of placing a Meteorological Evaluation Tower, per the Township Attorney, an application for special use was given to APEX, it has not yet been returned. The purpose for the tower is to collect wind resource data, this is not a permit request for wind turbines, this is not a permit for the Meteorological Evaluation Tower, it is the Application for a Special Use Permit, in which permission will be decided following the Ordinance guidelines of our Township after public input.

NEW BUSINESS:

Motion by LaGrow, second by Harns to approve meeting dates for 2021 as presented. All in favor, motion carries

Designated Assessor- Documentation was sent regarding a designated assessor, due to the lack of time for the Board to review the documentation, a motion by Harns, second by Braman to postpone discussion to the January meeting was made. All in favor, motion carries

At the request of Harris, an RFP for Assessor's position will be created and required to be returned to the Clerk by February 1, 2021 for review at the February Regular Board Meeting.

A routine Insurance Risk Assessment was completed for the Township Properties. Suggestion for Fire Department SOP and Park Regulations were received and will be implemented.

BUDGET AMENDMENTS:

Motion by Speck second by Braman for a budget amendment for the Fire Department in the Change of Detail in line items of Technology to combine each line item to correlate with billing.

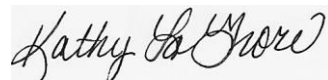
Roll: Ayes: Speck, Braman, Harris, LaGrow, Harns Nays: None Abstain: None Absent: None Motion carries

SUBMISSION OF PAYABLES:

Motion by Harns, second by Braman to pay Fire Department and Township bills as presented.

Roll; Ayes: Harns, Braman, Harris, LaGrow, Speck Nays: None Abstain: None Absent: None Motion carries

Respectfully submitted



Kathy LaGrow, Clerk