

**Ingham Township Fire Department  
Officers Meeting Minutes**

**Date:** 08/14/2016

Meeting was called to order by: Chief Battige at 6:34 pm.

**Roll:** Present: Bob Battige, Scott Speck, Matt Valley, Brandon Whipple, Scott May  
Absent: Mike Yanz  
ITFD Personnel Present: Brad Rockwell, Jeff Rockwell  
Visitors Present: Vern Elliot

**Acceptance of Minutes:** B. Whipple made a motion which was seconded by S. Speck to accept 07/17/2016 meeting minutes as submitted. All in favor, motion passed.

**Public Concerns:**

Fire Arms on personnel at scenes – there was an incident and it has already been addressed.

There was a question as to why certain individuals are carrying radios.

- Corey has a Hazmat radio.
- Justin has one because he is available during the daytime hours for medical runs.

Concern was brought up regarding who has access to personal files. Paper files are locked up and electronic files are password protected. Only Chief and the Township has access.

**Old Business:**

Scott Packs – will not be purchased at this time. We will try to get them thru a grant.

Brad House – has exceeded requirements set last month regarding completion of overdue Target Solution courses. He has also been showing up to the station.

Dayton Yanz – set goals for him to catch up on overdue Target Solution courses. Also remind him that Fire School is coming up soon, so these courses should be caught up prior to attending Fire I & II.

MFR Trainees: Testing needs to be completed by Nov. 1<sup>st</sup>.

- Corey and Craig need to retake test.
- Charlie, Tom, and Dayton have not taken the test yet.

**New Business:**

## **Ingham Township Fire Department Officers Meeting Minutes**

We will start running an engine along with Rescue for medical runs if we have the available manpower. The engine will only respond to cardiac, stroke, and child/infant runs...or as requested. We will try this out for 1 month to see how it goes.

ISO – Submitting docs by August 31<sup>st</sup> to show we are doing what we are supposed to.

We currently use Image Trend to enter medical reports electronically. We will explore this along with Emergency Response for entering fire runs.

Injury Report Packets – we will check with the township to see if they have these.

### **Budget Amendments – None**

### **Expenses:**

New Fire Boots for Alex

- Approved up to \$450 from Gear (3) to purchase.
- B. Whipple – motioned and M. Valley seconded

Subscription for ISO required books

- Approved up to \$2,000 from savings to purchase.
- S. Speck – motioned and S. May seconded

Radio mic's

- Approved up to \$1,000 from savings to purchase.
- B. Whipple – motioned and S. Speck seconded

Roll: Ayes: B. Battige, S. Speck, M. Valley, B. Whipple, S. May

Nays: None

Absent: Mike Yanz

### **Submission of Bills:**

S. Speck made a motion which was seconded by M. Valley for approval of this month's bills as submitted, but we will not mail the check for EMRE LLC for \$5,495.02. The pagers are on their way here and we don't want them to "cross paths" so we will pay for them upon arrival.

Roll: Ayes: B. Battige, S. Speck, M. Valley, B. Whipple, S. May

Nays: None

Absent: Mike Yanz

### **Reports:**

**Ingham Township Fire Department  
Officers Meeting Minutes**

Captain Speck:

- Small trucks need to go to Dansville Auto.
- Gear needs washing by some of our personnel.

S. Speck motioned that the meeting be adjourned and it was seconded by M. Valley.  
All in favor.

Meeting was adjourned at 7:29 pm.